

SOUTH EASTERN SHIRE HORSE ASSOCIATION (Founded 1983)



HEAVY HORSE & COUNTRY SHOW 5th & 6th May 2019

East Bysse Cross Country Showground, Eastbourne Road,
between Blindley Heath and Newchapel, Surrey, RH7 6LF

**TRADE STAND SPACE APPLICATION
TO BE RETURNED NO LATER THAN: 1st April 2019**

Trading Name:
Address:
Post Code:

STAND REF.
(Leave blank)

All correspondence will be sent to the above address

CONTACT NAME: Mr/Mrs/Miss.....

TEL MOBILE Email.....

BRIEF DESCRIPTION OF STAND AND GOODS OR SERVICES TO BE DISPLAYED OR SOLD	SPACE REQUIRED In multiples of 3 metres	£	p
This section MUST be completed	6M DEPTH xm frontage		
	9M DEPTH xm frontage		
TRADE STAND CHARGES - OPEN SPACE - 2 DAYS Depth 6m: £30. per metre frontage. 3m x 6m = £90. 6m x 6m = £180. 9m x 6m = £270. Depth 9m: £40. Per metre frontage. 3m x 9m = £120. 6m x 9m = £240. 9m x 9m = £360. CORNER SURCHARGE (if available) £50. FOOD HALL - 3m x 3m units = £150. Per unit CRAFTS MARQUEE - Contact Anne Marriner anne@keepitlocalevents.co.uk for details	CORNER SURCHARGE		
	FOOD HALL x 3m units		
	TOTAL AMOUNT DUE (cheques payable to S.E.S.H.A.)		

I agree to comply with and be bound by the Regulations of the South Eastern Shire Horse Association and confirm that insurance will be effected in accordance with paragraph 21 of the Trade Stand Regulations. A copy of the insurance certificate is enclosed herewith. Signature Date

THIS APPLICATION MUST BE SIGNED BY THE EXHIBITOR
PLEASE RETURN TO SESH, OAKLEY FARM, MERSTHAM, SURREY, RH1 3QN

TRADE STAND REGULATIONS

- 1 Trade Stand Entries will only be accepted if made on an official Application Form accompanied by the fee payable.
- 2 Trade Stand Space will be available as follows: OPEN SPACE 6M deep £30. Per m frontage. 9m deep £40. Per m frontage. FOOD HALL £150. per 3m x 3m unit (Cooking will NOT be allowed in the Food Hall).
- 3 All Trade Stands must be open and manned from 9.00 am to 5.00 pm on both Show days during which time there shall be no vehicle movement.
- 4 Each stand holder will be issued with one vehicle label. Further vehicle labels will be available on request if required. Vehicles must not be parked in the avenues, or on stand frontages during the hours the event is open to the public.
- 5 Exhibitors are only permitted to trade in goods and/or services as described on their accepted entry form. SESH A reserve the right to reject any application which is not considered appropriate.
- 6 Exhibitors shall not offer for sale for immediate consumption, any food, sweets, foodstuffs, drinks, cigarettes or tobacco without the express permission of the Society. Small samples may be given away, free of charge, for sales promotional purposes only.
- 7 Exhibitors catering or selling foodstuffs on their stands are reminded that they must conform to the requirements of the Food Hygiene Regulations 1970. Officers of the Environmental Health Department of the Local Authority have right of access to all stands during the Show.
- 8 Exhibitors are reminded that the Medicines Act 1968 and the Poisons Act 1972 apply to the display and sale of veterinary products, medicines, etc. All displays and sales must comply with the provision of these Acts, any other relevant Acts and the Rules and Regulations of the Pharmaceutical Society of Great Britain.
- 9 Exhibitors must contain their sales activities to the area allocated and must not block any walkway or avenue or distribute leaflets anywhere other than on their stand.
- 10 Exhibitors may not use any loudspeaker apparatus, engines, or other equipment, participate in any activity or practice, or sell, display or offer for sale any toxic, noxious or offensive substance, article or thing, so as to cause nuisance, annoyance or distress to other exhibitors or to the public.
- 11 All stands will be clearly numbered. Stand numbers must not be removed, defaced or damaged in any way.
- 12 Exhibitors may not commence work on their stand area prior to the day before the Show (Saturday) without prior permission.
- 13 All postholes are to be back-filled and the ground/turf reinstated by the exhibitor at the end of the event.
- 14 All stands must be kept clear of rubbish at all times; any rubbish generated to be removed by the Exhibitor.
- 15 All exhibits, mobile units etc. must be cleared from the Show site by 5.00 p.m. on Tuesday following the Show.
- 16 Exhibitors are required to observe all statutory requirements regarding Safety related to their exhibits and their stands.
- 17 Exhibitors (open space) are allowed to use their own silent running generators providing they cause no distress or nuisance to others.
- 18 Save for death or personal injury caused by the negligence of SESH A, its servants or agents, SESH A will not be responsible for death, injury, disease, damage or loss caused to any exhibitor or to his or her servants or agents or to any exhibit, animal, vehicle, equipment, plant, machinery, article or thing of whatever nature brought onto the Show site by the exhibitor.
- 19 Save as aforesaid, the exhibitor shall indemnify the Society against all claims, losses, damages and expenses whatsoever in any way arising out of the presence of or the taking part of the exhibitor, his or her servants, agents, exhibits, animals, plant, vehicle, equipment, machinery, articles or other things of whatever nature on the Show site and shall assume full responsibility thereof. Acceptance of this rule shall be condition of entry or participation in any event, competition or display, promoted or arranged by SESH A.
- 20 SESH A accepts no responsibility or liability whatsoever for any statement or information in any document published by them. SESH A will not accept liability for any loss or damage (whether direct or indirect) arising from or caused by the abandonment or cancellation, whether total or partial, or the postponement of the Show for whatever reason.
- 21 It is the exhibitor's responsibility to insure all property of his own on the Show site or elsewhere, or for which he is responsible.
- 22 SESH A requires exhibitors to effect Employers Liability insurance where this is required by statute. SESH A also requires exhibitors to effect Public Liability and Products Liability insurance with a minimum indemnity of £1,000,000 to protect their liability under paragraph 19 and 20 above. Evidence of such insurance to be submitted with application form. The application form contains a declaration confirming that the cover required will be in place.